

Retainer Contract for Independent Educational Evaluation

The undersigned parent(s) hereby authorize(s) Independent Educational Evaluators of America, LLC to complete an Independent Educational Evaluation (IEE) for **(name)**. The undersigned agree(s) to be responsible for payment of all professional service fees accrued in connection with completion of the Independent Educational Evaluation (IEE) as indicated below:

Retainer to Hold Date	Due Test Date	Due Report Date	Total IEE Cost
\$250.00 (<i>non-refundable</i>)	\$1250.00	\$1250.00	\$2750.00

All evaluations include a **1 hour consultation to review evaluation findings.**

Parents are invited to all consultation sessions and may bring teachers and/or other individuals if they wish.

Extraneous costs for in-school observations, letter preparation, IEP and ER reviews, phone consultations, school meetings and expert witness testimony in legal proceedings will be billed in accordance with the office fee policy that is currently in effect.

FEE AGREEMENT

The undersigned agrees to pay for services at the rates outlined above. Failure to attend a scheduled appointment without 24-hour notice of cancellation will result in a charge of one-half the cost of the scheduled appointment. Failure to pay at the time of service will result in a finance charge on the total balance.

SIGNED: _____

DATE: _____

Witness: _____

Date: _____