



October 22, 2007

To Whom It May Concern:

I am writing a letter on behalf of Dr. Margaret Kay. I have known Dr. Kay since the summer of 2004, when we at Moore contracted with her to help us with students with learning disabilities. We are a small women's art and design college, with a population of 500 BFA students. Because we are so small, we contract with outside professionals for some specialized services. In the case of Dr. Kay, we have used her for initial help in setting up our disabilities services, for guidance in interpreting incoming students' scores on tests for aptitude, academic achievement, ADHD, etc., and for help in evaluating whether the accommodations we are offering are in accordance with what students are entitled to.

In the spring of 2004 we instituted very specific guidelines for disability accommodations, after having had a much looser structure in the past. While we were able to access a lot of information from sources such as DO-IT (Disabilities, Opportunities, Internetworking and Technology), we needed a professional to review the disability policies, the requirements for documentation, the in-take forms and the accommodation letters students take to faculty. We used Dr. Kay for that purpose, and her help was the most valuable in crafting a set of guidelines for outside professionals to use in documenting a student's disabilities, not only for learning disabilities but for other disabilities as well. She was particularly helpful in selecting the most relevant tests for various accommodations and having a fair but tight set of guidelines.

When we admitted the first group of students that were required to follow these guidelines, we were new at evaluating the reports that the students' psychologists submitted. Therefore, we used Dr. Kay's help extensively in going over each student's accommodations to make sure that we had interpreted the scores and the reports correctly. This was invaluable at the time. After the first year, we have only occasionally used this service.

However, since 2004 we have continued to use Dr. Kay's expertise in dealing with students and their families when there are questions about whether we are providing adequate accommodations. We have had a number of families that have pressured us to provide more than what the students' scores suggest and even more than what the outside psychologist is recommending. This has been critical in the past several years in making sure that we are both being fair and are adhering to legally prescribed guidelines.

In all of our dealings with Dr. Kay, we have found her to be readily accessible. We have seen her in her office only once in the fall of 2004. In part, this is because she is located in Lancaster, and we are in Philadelphia. The rest of our communication has been by phone or by e-mail or fax. But this worked beautifully, as we are able to get solid, sensible, reality-based advice. I recommend her to anyone seeking similar support. She has been an excellent resource for us.

Sincerely,

Joan C. Stevens, Ph.D.
Dean of Students